

Position Description - Counselor

The Counselor is to provide coordinated care for co-occurring gambling, mental health and/or substance use disorders and is expected to foster a reputation for excellence, responsiveness and conscientious care, with a personable and professional manner at all times. A person-centered, strength-based approach to client care is required, as well as an ability to collaborate internally and externally to support clients' progress in meeting complex needs.

Qualifications

Ideal candidates will be licensed through Illinois Department of Financial and Professional Regulation (LSW, LPC, LCSW or LCPC) and have experience with rules governing mental health service provision. At minimum a Master's degree in Social Work, Psychology, Counseling with 2 years related work experience. The ability to obtain CADC certification, LSW or LPC. Bilingual Spanish a plus.

Reports to

Clinical Manager/Clinical Supervisor

Duties/Responsibilities

- Provide and maintain fidelity of evidence based treatment in both individual and group environment.
- Complete clinical assessments to document the needs of the client, level of care recommended, and the service programs needed.
- Provide gambling counseling and evaluations.
- Create a treatment plan in collaboration with the client
- Maintain and complete clear, concise and accurate progress and case management notes
- Discharge clients in accordance with Agency policies and procedures
- Adheres to policy regarding proper record keeping of staff time
- Participate actively in all treatment team meetings
- Attend appropriate trainings (CEUs) with management approval.
- Identification and appropriate use of community resources.
- Assist in treatment plan and program development.
- Mentor and work with interns.
- Participate in community education.
- Ability to motivate clients and support their progress.
- Report to court system and other referral sources as necessary.
- Adhere to all applicable laws, including HIPAA, relating to protecting client confidentiality.
- All other duties as assigned